

Attendees:

Area	Name	Attended/Absent	Area	Name	Attended/Absent
Academic Affairs	David Prasse Patrick Boyle	Attended Attended	President's Office	Tom Kelly	Attended
			Provost	John Pelissero	Absent
			HR	Winifred Williams	Attended
Advancement	Jaime Orsini	Attended	ITS/Facilitator	Susan Malisch	Attended
Facilities	Kana Henning	Absent	ITS	Jim Sibenaller	Attended
Finance	Rob Munson	Attended	Student Development	Jane Neufeld	Attended
HSD	Margaret Callahan	Attended	UMC	Kelly Shannon	Attended

Guest – Dan Vonder Heide

Welcome, Meeting Purpose & Agenda

The minutes from the June 23, 2016 meeting were approved as written.

HIPPA Compliance

Jim gave an updated status on the findings from the HIPPA Compliance Audit that was completed in January 2016. To date a HIPPA Privacy and Security Compliance Council has been formed and will report through the already established ISAC committee. Members are comprised of research staff from LSC and HSD and staff from across the University. An initial meeting has been held and future meetings planned. Security policies have been updated. Several related topics were briefly covered: 1) Video Capture for the Community and Family Services Clinic; the new video conference solution Zoom has HIPPA compliant capabilities which could be a solution however the University prefers not to declare it's covered entity status. The next step is to bring this topic to the HIPPA Committee. 2) Secure email between LUC and Trinity falls under the Electronic Private Health Information (ePHI) for email transmittals that may contain sensitive information. Jim confirmed this project is significant and will be on a larger scale, and the work-around currently in place is an inefficient process and the need for a permanent solution is in discussions. 3) The LOCUS Medical Information finding is part of the Illinois Personal Information Protection Act (PIPA). PIPA covers the FERPA and PCI compliance requirements. There have been changes to the Act that include medical information and parameters for storing and purging this information. Jane advised the medical information stored in LOCUS can be purged. Jim explained a full enterprise assessment may have to be completed in order to ensure the University's compliance.

Software Licensing Related to Alumni Access

Libraries has flagged a potential issue with Alumni Access to licensed software and subscriptions when visiting our libraries and using available resources. While on campus these alums are able to access the various applications available to all students. Some of these services have licensing that is restricted to current students, faculty, and staff. A solution has been identified that helps determine whether a user accessing these resources is a current student, faculty or staff. This solution will be put in place by the library to ensure proper use of subscriptions, and will also be assessed for application to license compliance for software.

Internet Bandwidth

Dan explained that internet bandwidth is monitored regularly and we have typically planned for bandwidth increases approximately every 18 months over the last several years. With the increasing number of devices the students are bringing to campus, the increase in utilization is growing at a much faster rate. In the past, the usage was primarily higher in the afternoon to evening hours but since August, it's been peaking earlier in the day for longer periods of time. Comcast Cable usage is decreasing and streaming video has increased. Dan recommends an increase in the bandwidth speed from 2G to 10G; this increase will also require an update to the firewall, router and IPS security device. The increase to 10G will also help the WTC traffic for the BCDR effort. This growth in the streaming of entertainment and the investment in bandwidth speed to 10G is happening across other Universities as well. There are short-term solutions that Dan and the security team are researching and currently Dan's team is leveraging bandwidth from the HSD campus (which does not have much traffic in the evening) to LSC but that is not a sustainable solution. The cost for this increase was planned in both the capital and operating budgets, however, the ongoing costs were never reviewed or approved for the operating budget. The configuration and quotes for the increase are in progress and will be brought back to the ITESC to confirm next steps.

Technology Briefing

Susan shared a larger deck covering the annual review of the technology and higher education landscape. Research and data from Educause and Gartner are used to provide relative comparisons of their findings to the technology posture and plans at Loyola.

Noted comments

Rob inquired about the ECM Finance issues. Jim reported the patch put in place is working and his team continues to monitor.

Respectively submitted by; Sondra Heine